

POLICE OFFICER FIRST CLASS

(Promotional Class)

DISTINGUISHING FEATURES OF WORK

This is experienced level general police work involving routine patrol and traffic duties for the protection and safeguarding of life and property.

Employees of this class are responsible for the enforcement of state and municipal laws, regulations, and ordinances. Employees of this class often work in company with another officer and assist in the orientation and training of new employees. Work involves making regular patrols, directing traffic, and investigating accidents, crimes, or suspicious activities in accordance with prescribed departmental rules and regulations. Employees of this class must use independent judgement when faced with emergency situations. Work is reviewed by superior officers through inspection, observation, and reports. This class ranks immediately below that of Police Sergeant.

EXAMPLES OF WORK

(Note: The examples below indicate only the general type of work performed in this class and are not intended to restrict duties to those listed.)

Patrols the city, usually in company with another officer, makes reports to headquarters by radio and telephone; enforces motor vehicle laws, the state criminal code, and parking ordinances; renders informational aid and assistance to motorists and other citizens; checks model, make and license numbers of passing vehicles to regain stolen cars and picks up wanted persons and violators; investigates vehicles parked illegally, abandoned, or under suspicious circumstances;

Assists in the orientation and training of new employees usually by accompanying them on routine patrols and assignments;

Directs traffic to reduce and eliminate congested traffic conditions;

Investigates accidents; keeps bystanders out of danger; renders first aid, questions witnesses and drivers; investigates and prepares reports of conditions and cause of accidents; supervises the removal of injured persons to hospitals and supervises the removal of wrecked vehicles and debris to restore traffic;

Makes arrests and prefers charges; appears in court as a witness;

Aids in maintaining order in crowds and in public gatherings;

Performs general law enforcement work aimed at preventing or stopping robberies, thefts, molestations, and disturbances of the peace and in apprehending perpetrators of such violations, as indicated; Attends classes of instruction, reads, and studies assigned materials and prepares for the better performance of duty and for advancement in the department;

Performs routine clerical work and relieves employee of higher rank as required; operates headquarters radio and telephone and performs dispatcher duties as required;

Instructs lower ranking employees in basic police work as required;

Performs various related duties as assigned, required, or indicated.

QUALIFICATION REQUIREMENTS

Must be a regular and permanent employee in good standing in the class of Police Officer.

Must successfully pass a medical examination assuring good health sufficient to indicate, in the opinion of the local civil service board, the physical ability to satisfactorily perform the required work, and must meet all other general provisions of paragraph 23 of The Municipal Fire and Police Civil Service Law, before appointment from employment list;

Must establish and maintain residency within a twenty (20) mile radius (air miles) of the Opelousas city limits at all times while employed with the city of Opelousas.

Must successfully pass a civil service examination testing aptitude for beginning work in this class.

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